

THE GARDEN STUDY CLUB

Martinsville, Virginia

Organized April 1946

2022-2024

Club Flower
Daffodil



GARDEN STUDY CLUB
— *Martinsville* —

Motto

"One is nearer God's heart in a garden than anywhere else on earth"

Member Club of
THE GARDEN CLUB OF VIRGINIA
since 1958

GCV State Headquarters
Kent-Valentine House
12 East Franklin Street
Richmond, Virginia
23219

GCV Executive Director
(804) 643-4137
director@gcvirginia.org
GCV website: www.gcvirginia.org greenarrow

**The Garden Study Club
2022-2024 Yearbook
Table of Contents**

The Kitty Sparrow Activity Award Form	
Officers/Executive Committee	2
Membership	
Active/Associate/Non-Resident/Honorary	3
Sustaining	10
 Standing Committees	 12
Meetings - Exhibit Rules - Teams - Flower Shows	
Meeting Schedule/Programs/Exhibits/Hostesses	15
Construction Guide for 2022-2023 Artistic Designs.....	17b
Rules for Exhibitors/Artistic Design/Horticulture	18
Teams	20
<i>blank for future use</i>	21
 Historical Data	
Past Presidents	22
Awards	23
Admissions	
Guidelines for Admissions & Proposals of New Members	26
New Member Proposal Format	27
Governing Documents	
Standing Rules and Policies	28
Constitution	31
By-Laws	32
Job Descriptions	40

Please notify Yearbook Committee of any changes. Thank you.

The Garden Study Club
2022-2023
Officers/Executive Committee

- * **President:**
Tiffani Underwood ----- 276-732-9740

- * **First Vice-President:**
Mrs. Litz Van Dyke (Jackie) ----- 434-242-9016

- * **Recording Secretary:**
Leah Anne Shepherd ----- 540-521-7419

- * **Corresponding Secretary:**
Mrs. William J. Gravely (Gale) ----- 540-420-2912

- * **Treasurer:**
Mrs. Robert R. Miller, Jr. (Sally) ----- 276-224-9533

- * **Parliamentarian:**
Mrs. Guy Stanley (Barbara) ----- 276-252-2293

- Immediate Past President:**
Mrs. James Baker (Nancy)----- 276-638-7923

- Historic Garden Week:**
Mrs. H. Elliot Stone (Connie)----- 276-403-2306

- Admissions:**
Mrs. L. Randolph Isley (Linda)----- 276-638-1401

* Officer

The Garden Study Club
Active Membership 2022-2023



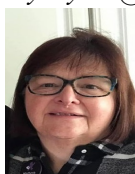
Mrs. Crystal Austin 9/18
203 Westover Lane
Martinsville, VA 24112
helbingcc@yahoo.com



Mrs. Wayne Byrd (Carolyn) 5/22
3590 Greenhill Drive
Martinsville, VA 24112
276-734-2828
carolynbyrd3@gmail.com



Mrs. James Baker (Nancy) 1/04
919 Hunting Ridge Road
Martinsville, VA 24112
732-1585
nbaker08@comcast.net



Mrs. Dan Cahill (Beth) 11/17
179 Warren Road
Bassett, VA 24055
276-340-4920
efcahill@yahoo.com



Ms. Carolyn S. Beale 1/03
509 Mulberry Road
Martinsville, VA 24112
276-734-9124
csbeale8@gmail.com



Ms. Allyson Campbell 4/07
909 Indian Trail
Martinsville, VA 24112
276-252-6650
allysoncampbell100@gmail.com



Mrs. Joshua Blancas (Morgan) 6/21
507 Mulberry Road
Martinsville, VA 24112
703-297-7865
morgan.blancas@yahoo.com



Mrs. Gary Cardwell (Ann) 11/04
165 Breezewood Road
Collinsville, VA 24078
647-4503(h) 732-8105(c)
acardwell5@gmail.com

The Garden Study Club
Active Membership 2022-2023



Ms. Betty Sue Copenhaver 9/03

1314 Mulberry Road
Martinsville, VA 24112
252-7773

tagalongbags@gmail.com



Judy Martin Epperly 11/09

P.O. Box 3018
Martinsville, VA 24115
703-819-3403

judy.m.epperly@gmail.com



Mrs. Richard W. Critz (Susan) 1/88

331 N. Church Street
Martinsville, VA 24115-3584
732-3491

susancritz@gmail.com



Mrs. Duke Ferrell (Liz) 5/21

720 Beechnut Lane
Martinsville, VA 24112
276-734-6376

lizdferrell@hotmail.com



Mrs. Jay Dickens (Jill) 11/19

1210 Knollwood Place
Martinsville, VA 24112
913-226-8954

jillg5979@sbcglobal.net



Mrs. Mark Frieser (Elyn) 6/21

1025 Mulberry Road
Martinsville, VA 24112
347-925-7823

elyn@moda75.com



Mrs. Glenn Edwards (Rena) 9/18

2 Quail Lake Road
Martinsville, VA 24112
632-0328

krenaedwards@gmail.com



Lori Frise 9/21

1165 Hunt Country Farms Road
Martinsville, VA 24112
703-371-8821

lori.frise@yahoo.com

**The Garden Study Club
Active Membership 2022-2023**



Mrs. William J. Gravely (Gale) 9/18
1101 Mulberry Road
Martinsville, VA 24112
540-420-2912
gepgravely@gmail.com



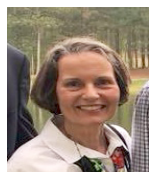
Mrs. L. Randolph Isley (Linda) 1/95
1899 Mt. Olivet Road
Martinsville, VA 24112-6004
276-638-1401 276-252-6999
lindawallisley@icloud.com



May Hawfield 9/18
1106 Knollwood Place
Martinsville, VA 24112
312-342-9905
mayhawfield@sbcglobal.net



Janine Jacob (Spouse - Robert Lackey) 5/14
563 Plantation Road
Martinsville, VA 24112
276-732-1756
janine_jacob@yahoo.com



Mrs. Donald Hodges (Susan) 11/03
355 Burch Drive
Martinsville, VA 24112
276-632-4440 276-732-0512
sbghodges@comcast.net



Mrs. James H. Johnson (Cece) 1/88
1507 White Oak Court
Martinsville, VA 24112 Sust. 7/17-7/19
276-340-8999
cecjohnson@gmail.com



Mrs. Marvin Hudson (Betty) 5/13
1411 Whittle Road
Martinsville, VA 24112
276-638-0467
bchmhhudson@gmail.com



Mrs. Gerald L. Jordan (Sally) 5/99
250 King's Way Road Apt. 420
Martinsville, VA 24112
276-634-1479

**The Garden Study Club
Active Membership 2022-2023**



Ms. Holly Kozelsky 9/17
23 Dyers Store Road
Martinsville, VA 24112
276-734-0588
hkozelsky@gmail.com



Mrs. Eugene Madonia (Anne) 9/97
234 Jefferson Davis Drive
Martinsville, VA 24112
276-252-3083
abvipp@hotmail.com



Mrs. Richard U. Lawhon (Donna) 5/90
430 Plantation Drive
Martinsville, VA 24112-6121
276-252-2541
donna.plawhon@gmail.com



Ms. Bridgette Manley 3/21
3072 Axton Road
Axton VA 24054
859-953-0902
lilebridgette@gmail.com



Mrs. Benton Lewis (Debbie) 5/90
9 Dan Lee Terrace
Martinsville, VA 24112 Assoc. 9/90-9/92
276-632-7807(h) 276-634-7554©
djlewis829@gmail.com



Mrs. Gene Medley (Martha) 5/90
202 Westover Lane
Martinsville, VA 24112
276-732-2426
mmedley@dmklawfirm.com



Beverly Lyle 10/17
1337 Root Trail
Martinsville, VA 24112
917-208-1968
beverly.pitzer@gmail.com



Mrs. Robert R. Miller, Jr. (Sally) 1/06
906 Dundee Court
Martinsville, VA 24112
276-224-9533
rmiller1@comcast.net

The Garden Study Club
Active Membership 2022-2023



Ms. Elizabeth Morgan 9/18
711 Susan Lane
Martinsville, VA 24112
404-895-5544
edgmorgan@gmail.com



Ms. Jennifer Reis 10/20
1020 River Forest Place
Martinsville, VA 24112
606-776-8956
jenniferareis@gmail.com



Mrs. Sam Petty (Joanie) 10/15
147 Wooddale Court
Martinsville, VA 24112
434-709-0152
jpetty@bgbr.org



Pat Bondurant Russell 2/22
645 Plantation Road
Martinsville, VA 24112
276-632-9460 864-430-4527
patbrussell@yahoo.com



Mrs. G. Ronald Pigg (Betty Lou) 4/87
141 Settlers Bend
Martinsville, VA 24112
276-634-1388(h) 276-734-5316(c)
bettyloup@comcast.net



Ms. Leah Anne Shepherd 9/21
302 Surrey Court
Martinsville, VA 24112
540-521-7419
lasheplee@gmail.com



Mrs. Curtis Dickerson Pilson, Jr. (Susan) 11/08
200 Breezewood Road
Collinsville, VA 24078
276-340-7288 (c)
susanpilson@gmail.com



Ms. Sharon Shepherd 9/14
813 Clarke Road
Martinsville, VA 24112
276-618-8172
sharonshep01@gmail.com

The Garden Study Club
Active Membership 2022-2023



Mrs. William F. Smith (Susan) 11/01
405 Plantation Road
Martinsville, VA 24112
276-656-6781
swsmith100@comcast.net



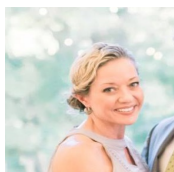
Tiffani Underwood 4/07
705 Plantation Road
Martinsville, VA 24112
276-732-9740
tsunderwood@gmail.com



Mrs. Guy Stanley (Barbara) 9/19
818 Mulberry Road
Martinsville, VA 24112
276-638-1193 (h) 276-252-2293 ©
guysta45@yahoo.com



Mrs. Litz Van Dyke (Jackie) 10/17
1227 Sam Lions Trail
Martinsville, VA 24112
434-242-9016
jvandike72863@gmail.com



Dawn Stone 3/22
1810 Spruce Street Apt 110
Martinsville, VA 24112
434-284-2897
dawnstone1414@gmail.com



Mrs. Noel Ward (Lynn) 11/09
1400 Whittle Road
Martinsville, VA 24112
276-252-8080 Assoc. 20-22
lrw.ward@comcast.net



Mrs. H. Elliott Stone (Connie) 10/20
59 Forsythia Drive
Martinsville, VA 24112
276-403-2306 cell 276-957-4656 home
chstone@embarqmail.com



Mrs. Thomas C. Webster III (Stuart) 5/05
1717 Meadowview Lane
Martinsville, VA 24112
276-632-1022(h) 276-252-4806(c)
stuartwebster48@gmail.com

**The Garden Study Club
Active Membership 2022-2023**



Mrs. Joseph S. Williams III (Brenda) 5/98

1008 Sam Lions Trail
Martinsville, VA 24112-5305
276-632-6774(h) 276-618-1368(c)
btwilliams177@gmail.com



Mrs. John Wolchko (Liz) 04/21

213 Rives Road
Martinsville, VA 24112
276-732-4268
lizwolcho@gmail.com

Associate Membership 2022-2023

Non-Resident Membership 2022-2023

Honorary Membership 2022-2023

Mr. H. Morgan Holland 3/00

The Garden Study Club
Sustaining Membership 2022-2023

Mrs. Kelly S. Cain (Janice) 5/90
926 Mulberry Road
Martinsville, VA 24112
276-638-6006(h) 276-634-7481(c)
janicecainstationery@yahoo.com

Mrs. William C. Cole III (Betsy) 4/77
153 Pembroke Lane
Pawleys Island, SC 29585
276-252-6434 Sust. 9/03
betsycole1940@gmail.com

Mrs. Donald R. Holsinger (Betty) 4/73
1532 Mulberry Road
Martinsville, VA 24112
276-638-8903 Sust. 4/96

Mrs. A. Jackson Lester III (Sue) 4/71
1211 Sam Lions Trail
Martinsville, VA 24112
276-638-7840 Sust. 5/01
nslester@gmail.com

Mrs. John D. Philpott (Nancy) 9/06 1637
Lucky Hill Road
Bassett, VA 24055
276-629-1236 Assoc. 9/08-9/09 Sust. 9/21
njpjdp@comcast.net

Mrs. W. Daniel Prince III (Lauren) 4/82
3813 Dover Road
Richmond, VA 23221
276-806-1921 Sust. 8/22
wdprince@embarqmail.com

Mrs. Douglas E. Riddle (Lewis) 4/77
1310 Mulberry Road
Martinsville, VA 24112-4417
276-638-8567 Assoc. 9/79-9/80 Sust. 4/10
lewisriddle@comcast.net

Mrs. James W. Severt (Eliza) 1/97
2 Jefferson Davis Drive
Martinsville, VA 24112-6106
276-632-2447
ehsevert@aol.com

Mrs. W. Wright Smith, Jr. (Gail) 4/88
1043 Marshside Way
Belville, NC 28451
910-508-2498 Sust. 8/18
gailsmith41@gmail.com

Mrs. Charles W. Trent III (Patty Ann) 4/81
266 Plantation Road
Martinsville, VA 24112
276-632-5996 Sust. 9/07

The Garden Study Club
Sustaining Membership 2022-2023

The Garden Study Club
Standing Committees
2022-2024

Activity, Awards and Service – Chair: Brenda Williams
Committee: Carolyn Byrd, Beth Cahill, Betty Sue Copenhaver, Janine Jacob, Pat Russell, Sharon Shepherd

Admissions – Chair: Linda Isley
Committee: Rena Edwards, Susan Smith, Leah Anne Shepherd

Civic Beautification – Chair: Beverly Pitzer
Committee: Carolyn Beale, Martha Medley, Joanie Petty, Leah Anne Shepherd, Barbara Stanley, Dawn Stone, Liz Wolchko

Communications – Chair: Susan Pilson

Conservation – Co-Chairs: Morgan Blancas & Lori Frise
Committee: Liz Ferrell, Gale Gravely, Anne Madonia, Tiffani Underwood

Constitution and By-Laws – Chair: Janine Jacob
Committee: Joannie Petty, Beverly Pitzer, Barbara Stanley

Finance – Chair: Sally Miller
Committee: Bridget Manley, Lynn Ward

Flower Collections –
Daffodil – Susan Hodges
Lilly – Betty Hudson
Rose – Need a Volunteer

Historian and Custodian of Records – Chair: Judy Epperly
Committee: Carolyn Beale

Historic Garden Week – Chair: Connie Stone
Committee: Jill Dickens, Liz Ferrell, May Hawfield, Elizabeth Morgan, Jennifer Reis, Tiffani Underwood, Jackie Van Dyke, Lynn Ward

The Garden Study Club
Standing Committees
2022-2024

Horticulture – Chair: Betty Hudson
Committee: Beth Cahill, Susan Smith, Dawn Stone

Hospitality – Chair: Stuart Webster
Committee: Crystal Austin, Carolyn Byrd, Betty Sue Copenhaver, Susan Critz, Cece Johnson, Sally Jordan, Donna Lawhon, Sally Miller, Pat Russell, Connie Stonie

Long Range Planning – Active Member Past Presidents
Committee: Nancy Baker, Susan Critz, Judy Epperly, Cece Johnson, Donna Lawhon, Debbie Lewis, Martha Medley, Betty Lou Pigg, Stuart Webster

Nominating – Chair: Cece Johnson
Committee: Linda Isley, Elizabeth Morgan, Holly Kozelsky, Brenda Williams

Photography – Chair: Liz Wolchko
Committee: Elyn Frieser, Holly Kozelsky

Programs – Chair: Rena Edwards
Committee: Morgan Blancas, Carolyn Byrd, Lori Frise, May Hawfield, Debbie Lewis, Bridgette Manley, Joanie Petty

Publicity – Chair: Sharon Shepherd
Committee: Jennifer Reis

Teams and Exhibits – Chair: Nancy Baker
Committee: Ann Cardwell, Elyn Frieser, Gale Gravely, Susan Hodges, Betty Lou Pigg, Anne Madonia, Connie Stone

Ways and Means – Chair: Jackie Van Dyke
Committee: Susan Pilson, Jill Dickens

Yearbook – Chair: Allyson Campbell

**The Garden Study Club
Standing Committees
2022-2024**

Blank for future use

**Programs and Exhibits Schedule
2022-2023
“Visualizing Our National Parks”**

Specimens for Horticulture Exhibits must be displayed in a clear glass container.

For all artistic arrangements, please consult the handbook on the GCV website which is frequently updated or the hard copy of “GCV Handbook of Floral Styles and Designs”.

Wednesday, September 28, 2022 – Historic Courthouse – 5:00P.M.-7:00 P.M.

Joint meeting with the Martinsville Garden Club

Horticulture Exhibit

No exhibit

Artistic Exhibit

No exhibit

Program:

“Welcome Social” honoring Debbie Lewis

We will be honoring Garden Club of Virginia President, Debbie Lewis

Hostesses: *Carolyn Beale, Crystal Austin, Nancy Baker, Morgan Blanca, Carolyn Byrd, Beth Cahill

Tuesday, October 18, 2022 – Chatmoss Country Club – 12:30 P.M.

Horticulture Exhibit

Single Stem in Bloom: Any perennial, shrub, or tree in bloom and grown in your garden. (Examples: rose, dahlia, aster, coneflower, or other.)

Artistic Exhibit

“Visualizing Shenandoah National Park in Virginia”

Create a Stretch Design reminiscent of the Shenandoah Parkway. (Refer to the construction guide in the Garden Study Club Handbook. Also, see bottom photo on page 27 and information on page 28 in “GCV Handbook of Floral Styles and Designs”.)

Program:

Business Meeting

Hostesses: *Jill Dickens, Allyson Campbell, Ann Cardwell, Betty Sue Copenhaver, Susan Critz, Rena Edwards, Judy Epperly

Tuesday, November 15, 2021 – Chatmoss Country Club –12:30 P.M.

Horticulture Exhibit

Single Stem with Berries: Evergreen or deciduous shrub/tree with berries grown in your garden. (Examples: Deciduous- hawthorn, beauty berry, or other. Evergreen – holly or other.)

Artistic Exhibit

“Visualizing Acadia National Park in Maine”

Create an Underwater Design using rocks and/or pebbles as part of the design. (Refer to the construction guide in the Garden Study Club Handbook. Also, see pages 28-29 in the “GCV Handbook of Floral Styles and Designs”.)

Program:

“Holiday Spirit”

During the meeting, members, working in small groups, will decorate mini trees and wreaths to be auctioned at the end of the meeting. Materials will be provided. Blue ribbon credit for all participants!

Hostesses: * Elyn Frieser, Liz Ferrell, Lori Frise, Gale Gravely, May Hawfield, Susan Hodges, Linda Isley

Wednesday, January 25, 2023 – Chatmoss Country Club – 12:00 P.M.

Joint meeting with the Martinsville Garden Club

Horticulture Exhibit

Share Some Sunshine: Bring a small potted plant, no larger than 4-6 inch diameter, to brighten the room of someone in a nursing home. Horticulture blue ribbon credit!

Program:

“Time with Debbie Lewis, GCV President”

Lunch to follow

Hostesses: * Betty Hudson, Janine Jacobs, Cece Johnson, Sally Jordan, Holly Kolzelsky, Donna Lawhon, Debbie Lewis,

Tuesday, February 21, 2023 – Chatmoss Country Club - 12:30P.M.

Horticulture Exhibit

Single Stem in Bloom: Bulb, perennial, shrub, or tree in bloom and grown in your garden. (Examples – daffodil, hellebore, forsythia, jasmine, or other.) If a stem is forced into bloom, please indicate on exhibit card, and be prepared to educate us on how this was done.

Artistic Exhibit

“Visualizing Sequoia National Park in California”

Create a Parallel Design reflecting the tall sequoia trees. (Refer to the construction guide in the Garden Study Club Handbook. Also, see Page 25 in “GCV Handbook of Floral Styles and Designs”)

Program:

“Revitalization and Beautification of Uptown Martinsville”

Presented by Uptown Partnership

Hostesses: * Beverly Lyle, Anne Madonia , Bridgette Manley, Martha Medley, Sally Miller, Elizabeth Morgan, Betty Lou Pigg

Tuesday, March 21, 2023 – Chatmoss Country Club – 12:30P.M.

Horticulture Exhibit

Single Stem in Bloom: Perennial, shrub, or tree in bloom and grown in your garden. (Examples: daffodil, tulip, flowering quince, spirea, hellebore, or other.)

Artistic Exhibit

“Visualizing Grand Teton National Park in Wyoming”

Create a Landscape Design depicting a large area of nature in a planned manner. (Refer to the construction guide in the Garden Study Handbook, page 24)

Program

“Garden Tour Planning and Business Meeting”

Hostesses: *Susan Pilson, Jennifer Reis, Leah Anne Shepherd, Sharon Shepherd, Susan Smith, Connie Stone

Wednesday, April 19, 2023 – Historic Garden Week

Tuesday, May 16, 2023 – Field Trip to Stonehaus Farms – 11:30

Horticulture Exhibit

No exhibit due to field trip

Artistic Exhibit

No exhibit due to field trip

Program:

“An Afternoon at the Farm”

59 Forsythia Drive, Martinsville, VA

Lunch

Awards and Presentations

Talk and Tour of the Farm by Connie and Elliott Stone

Hostesses: *Barbara Stanley, Dawn Stone, Tiffani Underwood, Jackie Van Dyke,
Lynn Ward, Stuart Webster, Liz Wolchko

The Garden Study Club Exhibit Rules

General Rules for Exhibitors

1. Exhibits must be in place no later than 12:15 p.m. in order to be judged. Late arrivals will receive ONE credit point for participation.
2. Exhibits which do not conform to the schedule will not be judged but will receive ONE credit point for participation.
3. Exhibitor cards will be available at 12 noon and must accompany entries.
4. Points will be determined by the judge and a member of the Exhibits Committee.
5. ONLY ONE artistic exhibit and ONE horticulture specimen may be entered each meeting for credit points.
6. ALL MEMBERS ARE **REQUIRED** TO EXHIBIT AT LEAST TWICE A YEAR! (ONE artistic and ONE horticulture exhibit)
7. A credit of 10 points will be given to each member entering an INDIVIDUAL artistic arrangement or a horticulture specimen in the GCV Flower Shows. A member must notify the Exhibits Chairman of her participation in the show. (9/11)
8. A credit of 6 points will be given to each member for her participation in Special Projects. The chairmen of the special project must notify the Exhibits Chairmen with a list of members who participated.
9. Points WILL NOT be given for participation in Historic Garden Week or the GCV Flower Show Interclub arrangement since EVERY Member is EXPECTED to participate in these projects.

Rules for Artistic Design Exhibitors

1. Accessories and background are permitted unless prohibited in the schedule. A base or stand is considered part of the container.
2. Exhibitors are encouraged to include a 3" x 5" card listing plant material used.
3. **Credit points for artistic design: blue-10, red-8, yellow-7, white-6, participation-5** (9/11)
4. Artistic arrangements will be judged on the following: color combination, design, originality, relation to container, condition of materials.
5. The following are to be observed when creating artistic exhibits:
 - **Line – A visual path that leads the eye through the design and establishes the structural framework of the design. It carries the rhythm through the design.
 - **Miniature Design – A design measuring no more than five inches in any dimension. All principles apply but scale is the most important.
 - **Statement of Intent – A brief explanation by the exhibitor of the message the exhibit is intended to convey, or of the symbolic meaning of any component(s).
 - **Card of Intent – States the arranger's inspiration and personal expression of the class schedule.

The Garden Study Club Exhibit Rules

****Challenge Class** – A class in flower shows where the flower show committee supplies all components. These items should be as identical as possible for each exhibitor.

****Pot-Et-Fleur** – A combination of two or more rooted plants growing in soil artistically arranged with cut plant material in one basket or other suitable container.

****Oriental Design** – The art of Japanese flower arranging is known as “Ikebana.” There is great symbolism in the choice and combination of the plant material. In Japan, these designs are admired for their beauty as a work of art and are never judged. Our flower show schedules may include an *adaptation* of these designs and ask for designs “Showing Japanese Influence” or “In the Oriental Manner.”

****Accessories** – *The GCV Flower Shows Handbook* permits accessories unless prohibited by the schedule.

MEMBERS ARE ENCOURAGED TO CONSULT
THE GCV FLOWER SHOWS HANDBOOK (on-line)
FOR COMPLETE INFORMATION ON EXHIBITING.
www.gcvirginia.org - Flower Shows - Flower Show Handbooks

Rules for Horticulture Exhibitors

1. Exhibits with disease, obvious defects or abnormalities will not be judged.
2. Botanical and common name must be listed on exhibitor card.
3. Exhibits to be displayed in a clear glass or acrylic container.
4. A collection consists of a minimum of three different cultivars, staged in separate containers.
5. **Credit points for horticulture: blue-6, red-4, yellow-3, white-2, participation-1.**
6. Specimens will be judged on the following:
condition, stem, foliage and size according to variety.
7. Specific specimens for each month are listed on the schedule.
8. No points will be awarded unless exhibitor exhibits material on the monthly list.
9. Exhibitors **MUST** conform to the schedule.

Rules of Creative Horticulture (ex: Assembled Garden)

1. **Credit points for creative horticulture: blue-8, red-6, yellow-4, white-2, participation-1.**
2. Exhibitor followed schedule for design.
3. Proportion of plant materials to container.
4. All plant material identified on exhibit card.

**Garden Study Club
Exhibit Teams
2022-2024**

Teams will compete by exhibiting arrangements and horticulture specimens at each meeting. Co-captains of each team are marked with an asterisk(*). (1) They will share the responsibility for motivating their teammates to bring exhibits to each monthly meeting. (2) They will encourage team members to use the “GCV Handbook of Floral Styles and Designs” and other resources. (3) They will organize the team in constructing the “Team Arrangement” for the October and March meetings. (4) They will coordinate and execute the assigned interclub flower arrangements for the Garden Club of Virginia flower shows and also ensure the club is registered for these flower shows.

Teams will be in place for 2 years. Co-captains will remain the same for 2 years. Awards and prizes will be given every two years for team competition. New members will be added to keep the teams even in number.

Buds

*Allyson Campbell
*Dawn Stone
Janine Jacob
Nancy Baker
Cece Johnson
Carolyn Beale
Rena Edwards
Jennifer Reis
Holly Kolzelsky
Elyn Frieser

Leaves

*May Hawfield
*Betty Hudson
Susan Critz
Susan Smith
Susan Pilson
Bridgette Manley
Crystal Austin
Beverly Lyle
Leah Anne Shepherd
Ann Cardwell

Roots

*Betty Lou Pigg
*Gale Gravely
Martha Medley
Brenda Williams
Debbie Lewis
Betty Copenhaver
Pat Russell
Sally Miller
Sharon Shepherd
Donna Lawhon

Stems

*Beth Cahill
*Jill Dickens
Stuart Webster
Joanie Petty
Judy Epperly
Connie Stone
Linda Isley
Lori Frise
Liz Wolchko
Sally Jordan

Twigs

*Lynn Ward
*Carolyn Byrd
Susan Hodges
Liz Ferrell
Anne Madonia
Morgan Blancas
Barbara Stanley
Elizabeth Morgan
Tiffani Underwood
Jackie Van Dyke

Past Presidents

The Garden Study Club

1946-47 Mrs. C.C. Broun
1947-48 Mrs. James C. Smith
1948-49 Mrs. Robert Pannill
1949-50 Mrs. Eldon Holsinger
1950-51 Mrs. B.H. Townes
1951-52 Mrs. F. Paul Turner, Jr.
1952-53 Mrs. C. K. Sparrow
1953-54 Mrs. Jethro H. Irby

Colonial Garden Club

1946-47 Mrs. H. K. Whitener
1947-48 Mrs. William F. Franck
1948-49 Mrs. Clarence P. Kearfott
1949-50 Mrs. William F. Stone
1950-51 Mrs. H. G. Goode
1951-52 Mrs. Ben S. Ramsey
1952-53 Mrs. H. N. Teague
1953-54 Mrs. J. K. Adams

Combined Memberships

1955-56 Mrs. Horace G. Dyer
1956-57 Mrs. A. C. Drewry &
Mrs. H. P. Williams
1957-58 Mrs. R. R. Lee &
Mrs. J. Chamberlain
1958-60 Mrs. James C. Smith
(G. C. of VA)
1960-62 Mrs. F. Paul Turner, Jr.
1962-64 Mrs. B. Hairston Townes
1964-66 Mrs. Clarence P. Kearfott
1966-68 Mrs. Edwin G. Penn, Jr.
1968-70 Mrs. Robert S. Pannill
1970-72 Mrs. J. V. Bond (4 months)
1970-72 Mrs. Paul Roy
1972-74 Mrs. Eldon Holsinger
1974-76 Mrs. Edwin G. Penn, Jr.
1976-78 Mrs. John Kirk Adams
1978-80 Mrs. Don Holsinger
1980-82 Mrs. Charles P. Smith III
1982-84 Mrs. George E. Morris, Jr.

1984-86 Mrs. Gorman T. White
1986-88 Mrs. Wilbur Doyle
1988-90 Mrs. Albert G. Byrum
1990-92 Mrs. Nelson Frank Smith
1992-94 Mrs. Carter B. Smith
1994-96 Mrs. G. Ronald Pigg
1996-98 Mrs. G. Walker Box
1998-00 Mrs. Richard W. Critz
2000-02 Mrs. William D. Prince, III
2002-04 Mrs. H. Morgan Holland
2004-06 Mrs. Gene Medley
2006-08 Mrs. Richard Lawhon
2008-10 Mrs. James H. Johnson, Jr.
2010-12 Mrs. James I. Stegall
2012-14 Mrs. W. Benton Lewis
2014-16 Mrs. Henry Mitchell
2016-18 Mrs. Thomas C. Webster III
2018-20 Judy Martin Epperly
2020-22 Mrs. James Baker

THE GARDEN CLUB OF VIRGINIA AWARDS

deLacy Gray Medal for Conservation

Mrs. J.R. Clark, 1987

Common Wealth Award

Second Place, 1988

Horticulture Award of Merit

Mrs. F Paul Turner, 1969

Mrs. Edward H. Ould, 1977

Mrs. Richard W. Critz, 1998

Mrs. H. Morgan Holland, Jr., 1998

Mrs. John D. Philpott, 2004

Mrs. James I. Stegall, 2012

Bessie Boccock Carter Conservation Award

This award's intent is to fund implementation of a conservation project that will serve as a catalyst for community action. It is a monetary award presented annually to a GCV member club, or to a GCV member club in association with another conservation organization, for either natural resource conservation or environmental protection within the Commonwealth. The award makes possible implementation of specific, tangible projects that directly benefit natural resource conservation or environmental protection within the Commonwealth. Awards recipients' contribution to the project must be directly evident and measurable, and each project would inspire others to outstanding accomplishments on behalf of Virginia's natural resources.

2018 Garden Study Club and Martinsville Garden Club

THE GARDEN STUDY CLUB AWARDS

Horticulture Award (1960-1980)

This award, established in 1960, was presented every two years in April to the club member accumulating the most points for monthly horticulture exhibits.

1962 Katherine Turner

1964 Sallie Clark

1966 Margaret Pannill

1968 Margaret Pannill

1970 Katherine Turner

1972 Kitty Sparrow

1974 Margaret Pannill

1976 Margaret Pannill

1978 Virginia Hodnett

1980 Virginia Hodnett

THE GARDEN STUDY CLUB AWARDS

Arrangement Award (1960-1980)

This award, established in 1960, was presented every two years in April to the club member accumulating the most points for monthly arrangements.

1962 Warren Gardner	1972 Tina Gravely
1964 Elizabeth Bivins	1974 Polly Randolph
1966 Tina Gravely	1976 Virginia Hodnett
1968 Sallie Clark	1978 Tina Gravely
1970 Eleanor Bonds	1980 Virginia Hodnett

The Sallie Mason Clark Trophy

This trophy, established in 1987, is awarded for outstanding participation in artistic arranging. It is named for Sallie Mason Clark, who was dedicated to teaching others the principles of good flower arranging. This award was created to recognize the club member who accumulated the most points in artistic arranging for the year.

1988 Lil Doyle	1989 Helen Stanley	1990 Polly Randolph
1991 Mary Lewis Johnston & Sallie Clark	1992 Mary Jackson Taylor	1993 Susan Critz
1994 Mary Jackson Taylor	1995 Helen Stanley	1996 Helen Stanley
1997 Helen Stanley	1998 Kitty Sparrow	1999 Barbara Holland
2000 Lil Doyle	2001 Susan Critz	2002 Kitty Sparrow
2003 Brenda Williams	2004 Brenda Williams	2005 Helen Stanley
2006 Helen Stanley	2007 Helen Stanley	2008 Helen Stanley
2009 Susan Hodges	2010 Barbara Holland	2011 Susan Hodges
2012 Susan Hodges	2013 Lizz Stanley	2014 Lizz Stanley
2015 Lizz Stanley	2016 Lizz Stanley	2017 Carol Deaton
2018 Carol Deaton	2019 Stuart Webster	2020 Stuart Webster
2021 COVID	2022 Stuart Webster	

The Katherine Hild Turner Horticulture Trophy

This trophy, established in 1996, is awarded for outstanding participation in horticulture. It is named in honor of Katherine Hild Turner. It was created to recognize Katherine's significant contributions to our club and to reward the club member who accumulated the most points in Horticulture for the year.

1997 Pat Butler & Virginia Hodnett	1998 Sylvia Smith	1999 Eliza Severt
2000 Eliza Severt	2001 Barbara Holland	2002 Barbara Holland
2003 & 2004 Sylvia Smith	2005 & 2006 Myra Stegall	2007 Susan Hodges
2008 Nancy Baker & Myra Stegall	2009 Brenda Williams	2010 Myra Stegall
2011 Carol Deaton, Myra Stegall & Brenda Williams		2012 Nancy Philpott & Myra Stegall
2013 Joan Montgomery	2014 Joan Montgomery	2015 Nancy Baker
2016 Lizz Stanley	2017 Nancy Baker, Judy Epperly, Eliza Severt	
2018 Nancy Baker & Carol Deaton	2019 Carol Deaton, Nancy Philpott, Stuart Webster	
2020 Stuart Webster	2021 COVID	2022 May Hawfield

THE GARDEN STUDY CLUB AWARDS

The Kitty Sparrow Activity Trophy

This trophy, established in 2006, is awarded annually for outstanding participation in the activities of The Garden Study Club and The Garden Club of Virginia. It is named in honor of Kathryn Vaden Sparrow (Kitty), a charter member, and her 61 years of active membership. The award recognizes the club member who has accumulated the most points for GSC and GCV activities during the year.

2007 Helen Stanley	2008 Helen Stanley	2009 Cece Johnson	2010 Myra Stegall
2011 Carol Deaton	2012 Myra Stegall	2013 Joan Montgomery	2014 Lizz Stanley
2015 Lizz Stanley	2016 Lizz Stanley	2017 Stuart Webster	2018 Stuart Webster
2019 Stuart Webster	2020 Stuart Webster	2021 COVID	2022 Stuart Webster

The 25 Year Service Award

This award, established in 2007, is presented annually in May to recognize those club members who have attained 25 years of active membership.

2007 Kitty Sparrow (1946) Jean Morris (1958) Virginia Hodnett (1971)	Polly Randolph (1972) Peggy Cross (1973) Joe Lene White (1975)	Lewis Riddle (1977) Lang Mauck (1978) Lil Doyle (1980)	Patty Ann Trent (1981) Lauren Prince (1982)
2008 Kay Smith (1983)			
2009 Judy Matthews (1984)			
2010			
2011			
2012 Betty Lou Pigg (1987)			
2013 Susan Critz (1988)	Cece Johnson (1988)	Gail Smith (1988)	Helen Stanley (1988)
2014 Norma Covington (1989)	Joy Philpott (1989)		
2015 Janice Cain (1990)	Donna Lawhon (1990)	Debbie Lewis (1990)	Martha Medley (1990)
2016 Mary Manning (1991)			
2022 Anne Madonia (1997)	Eliza Severt (1997)		

The Helen Coddington Stanley Novice Trophy

The Helen Coddington Stanley Novice Trophy, established in 2011, is awarded annually to a club member of five or less years in recognition of her outstanding participation in both artistic and horticulture exhibits. The recipient will have the most points for artistic and horticulture exhibits combined and can receive the award only one time. This award is named in honor of Helen Coddington Stanley who has made significant contributions to the Garden Study Club and the Garden Club of Virginia in the following areas:

- Sharing her knowledge of artistic arranging with others.
- Judging artistic and horticulture exhibits at the local level and artistic at the state level.

2012 Judy Martin Epperly	2013 Joan Montgomery	2014 Betty Hudson
2015 Lizz Stanley	2016 Chris O'Brien	2017 Ann Stuart Hudson
2018 Janine Jacob	2019 Beth Cahill	2020 May Hawfield
2021 COVID	2022 Gale Gravely	

THE GARDEN STUDY CLUB AWARDS

The Virginia Rangeley Puckett Hodnett Spirit Award

The Virginia Rangeley Puckett Hodnett Spirit Award, established in 2013, is named in honor of Virginia Hodnett in recognition of her outstanding loyalty and significant contributions to the Garden Study Club for more than 42 years. This award is given to an active member who has been a member of the Garden Study Club for at least ten (10) years and has exhibited Virginia Hodnett's spirit and dedication by attending 75 % (6 of 8) of the meetings and by scoring in the top half of all club members on the green activity sheets. The recipient may receive the award only once and will be chosen by the board (Officers and Executive Committee), who will not be eligible to receive this award while they serve on the board.

2014 Lil Doyle
2017 Nancy Philpott
2020 Eliza Severt

2015 Judy Matthews
2018 Carol Deaton
2021 COVID

2016 Lauren Prince
2019 Susan Hodges
2022 Sally Miller

Guidelines for Admissions And Proposals of New Members

I. Garden Study Club Admissions Procedures

1. If possible try to find out if the applicant is interested in a garden club before presenting her proposal.
2. The Admissions Chairman should be made aware of the name of the person being proposed as soon as possible.
3. The applicant should not be told that they are being proposed for membership.
4. The candidate should not be asked directly the questions as outlined on the Guidelines For Proposal of New Members, but information obtained in a discrete way.
5. The Admissions Chairman is responsible for preparing the ballot.
6. The Corresponding Secretary will write the invitation to the new member.
7. The Admissions Chairman and Committee, Executive Board and persons submitting the proposal should be notified by the Corresponding Secretary as soon as she has received a response from the new member.

II. Mentoring Guidelines

1. The persons signing a membership proposal shall serve as mentors to the new member for one year.
2. They should:
 - Provide the new member with a clear vase for exhibiting horticulture.
 - Offer to pick up the new member and bring to the meeting.
 - Make sure that the new member receives a yearbook.
 - Go over the yearbook with the new member.
 - Explain the artistic and horticulture exhibits displayed at each meeting.
 - Explain the criteria for the following awards: The Sallie Mason Clark Trophy, The Katherine Hild Turner Horticulture Trophy, The Kitty Sparrow Activity Trophy, Virginia Hodnett Spirit Award (Review the green worksheet in Yearbook)
 - Explain the Exhibit Teams guidelines.
 - Explain the hostess schedule and responsibilities.
 - Explain the requirements regarding attending meetings and paying dues.
 - Review assigned committee responsibilities.
 - Review requirements for Historic Garden Week to include the duties of their committee assignment and responsibilities.

THE GARDEN STUDY CLUB
New Member Information for Yearbook & GCV Database

New member information form to be completed by Mentor(s)

This form is to be filled out and passed on to the GSC Yearbook Chair for addition to yearbook and the GSC Database Chair for inclusion in State database.

DATE OF NOMINATION _____

NAME _____

SPOUSE (FORMAL NAME) _____

ADDRESS _____

TELEPHONE # _____

CELL # _____

EMAIL ADDRESS _____

Photo needed for GCV website

COMMITTEE ASSIGNMENTS (Will be made by President)

TEAM ASSIGNMENT (Teams and Exhibits Chair to Assign) _____

HOSTESS ASSIGNMENT (Yearbook Chair to Assign) _____

GSC Active Member Responsibilities per Club Bylaws and Policies (9/18) (8/22)

Attendance and Participation:

- Active members shall be those who attend the regular meetings and participate in activities of the club.
- Active members shall be required to attend at least four regular meetings per year.
- All members are required to exhibit at least twice a year (one artistic and one horticulture exhibit). (More information on Exhibits can be found on page 18 of the yearbook.)
- All club members are assigned as a hostess for one meeting per year. (More information on the monthly Head Hostess and Committee Responsibilities can be found on page 40 of the yearbook.)
- Every member is expected to participate in Historic Garden Week by serving on two HGW committees. The tour date for 2023 is Wednesday, April 19.
- Each member will be assigned to a team. Teams will compete by exhibiting arrangement and horticulture specimens at each meeting. (More information on Teams can be found on page 20 of the yearbook.)

Financial Obligations:

- **Annual dues for Active members shall be \$115.00, payable on July 1.** This amount includes \$65.00 for membership in the Garden Club of Virginia. Members must pay dues of current fiscal year to remain in good standing. Dues shall be waived until September for members admitted after the March meeting. There shall be a fine of \$5.00 per month for all dues not current by the November meeting. If dues are not paid by May 31, the member shall be dropped from membership.
- **Each member is responsible for paying an annual activity/hostess fee of \$100.00.** The check is made payable to the GSC and is payable on September 1 to the club treasurer.
- **Any member who fails to honor a lunch reservation shall reimburse the club treasurer the cost of the lunch (\$20.00).**
- **The club requires each member, except those admitted to the club after the March meeting, to sell the designated number of Historic Garden Week tickets as directed by the local Garden Week Chair.**

THE GARDEN STUDY CLUB
Guideline for Proposal of New Members
(Please use separate sheet of paper)

Name _____

Age _____ Telephone _____

Address _____

1. Husband's name
and Occupation
2. Children and approximate age
3. Length of residence in area
4. Educational background
5. Occupation past/present
6. Organizations, interest, talents
7. Has she a garden?
Is she a flower arranger?
8. Experience and interest in horticulture, conservation, civic beautification
9. Could your candidate be expected to attend meetings regularly?
Chair a committee?
Hold office?
Participate fully in Historic Garden Week?
10. In what capacities have the proposer and seconders known the candidate?
11. Personal recommendation of 100 words or less.

Signed: Proposer _____

Second _____

The Garden Study Club Standing Rules and Policies

**The Executive Board has approved the following Standing Rules and Policies
Approved September 2005 - Revised 10/07, 02/09, 03/10, 9/14, 09/15, 02/17, 09/19, 8/22**

- I. Garden Study Club Policies and Procedures:
1. The club annually pays for: one daffodil collection, one lily collection and one rose collection. These collections are to be planted by the respective chairman. The Club Flower Collection Chairmen are encouraged to exhibit from the Club's collection in the GCV Flower Shows.
 2. The club requires each member to sell the designated number of tickets as directed by the local Garden Week Chair. (09/15) Members admitted to the club after the March meeting will not be required to sell tickets for Historic Garden Week. (03/07)
 3. The budget for the Program Committee is \$300.00 annually. A \$25.00 honorarium will be sent to the Kent-Valentine House when a GCV member presents the club's program. (09/87)
 4. A \$25.00 memorial will be given to GCV in memory of a deceased Garden Study Member. (04/88)
 5. A \$25.00 donation will be made to the Patrick Henry Rose Society when the society hosts a show. (9/19)
 - 5a. A gift or honorarium of no more than \$25.00 will be presented to a guest judge or guest arranger. Team/Exhibit chair is responsible for this. (02/17)
 6. A \$100 donation will be made annually to the GCV Endowment Fund. (02/09)
 7. All non-budgeted projects must be approved by the Board and presented to the membership before the project is begun. All expense receipts must be presented to the Treasurer in a timely fashion before payment can be received. (04/97)
 8. The club has hostesses for each meeting. The first named individual is head hostess for the monthly meeting. Responsibilities include: (8/22)tyfdf
 - a. Selecting menu, price not to exceed approved amount per person, and give number of attendees to caterer or club in advance.
 - b. Coordinate with other hostesses to invite all active and sustaining members.
 - c. Notify Treasurer of any member who fails to honor a lunch reservation. (09/19)
 9. If the club finds it necessary to cancel a meeting due to inclement weather the following policy will be followed.
 - a. The meeting will not count against the four (4) required meetings if the club member had responded to the head hostess to attend the meeting. (8/22)

The Garden Study Club Standing Rules and Policies

**The Executive Board has approved the following Standing Rules and Policies
Approved September 2005 - Revised 10/07, 02/09, 03/10, 9/14, 09/15, 02/17**

II. Garden Club of Virginia State Meetings:

1. The club will pay the registration fee for the President to attend the GCV Board of Governor's Meeting held in October. The club will pay travel expenses (gas*, food, and/or lodging) for the President to attend the GCV Board of Governor's Meeting. (11/95) (3/10) (09/15)

2. The club will pay the registration fees for the President and the First Vice-President to attend the GCV Annual Meeting held in May. The club will pay travel expenses (gas*, food, and/or lodging) for the President and the First Vice-President to attend the GCV Annual Meeting. (11/95) (3/10) (09/15)

3. The State GCV Conservation Committee holds a "Conservation Forum" and workshop annually. These meetings are to be attended by the President or her designee and the Conservation Chairman or her designee. The club will pay the registration fees and travel expenses (gas* and food) and room (09/14) for the Club's two representatives. Those who attend are responsible for making a report to the club at the next business meeting or in the newsletter. (11/95) (09/15)

4. The GCV State Horticulture Committee holds a Horticulture Field Day and workshop annually. These meetings are to be attended by the President or her designee and the Horticulture Chairman or her designee. The club will pay the registration fees and travel expenses (gas* and food) and room (09/14) for the Club's two representatives. Those who attend are responsible for making a report to the club at the next business meeting or in the newsletter. (09/15)

5. When representing the Garden Study Club at GCV events, members are asked to please be considerate when spending the Garden Study Club's resources. (9/14)

* The gas will be reimbursed for cost of gas – not mileage.

The Garden Study Club Standing Rules and Policies

**The Executive Board has approved the following Standing Rules and Policies
Approved September 2005 - Revised 10/07, 02/09, 03/10, 9/14, 9/15, 02/17, 8/22**

III. Garden Club of Virginia Flower Shows:

1. There is only one flower show which is held annually. It is Daffodil Day. The Garden Study Club may, but is not required to, submit an entry. The club will assume the cost for the container return and any additional materials or flowers used for the arrangement when necessary. (4/97) (09/15)
2. Any Garden Study club member who transports the interclub arrangement to Daffodil Day GCV Flower Show may submit travel expenses (gas*, food, and/or lodging) for board consideration. (April, 2007) (03/10) (09/15)
3. A contribution will be made annually to the GCV Flower Show Committee to help defray expenses of the Member Club Cup and the President's Cup, which is given at each GCV Show. (September 20, 1983)
4. Any Garden Study Club member winning a colored ribbon in a GCV sponsored flower show will be given team credit.
5. Any Garden Study Club member attending a GCV sponsored meeting which conflicts with our regular meeting day may count this meeting as one of her required four meetings.

IV. Joint Meeting with the Martinsville Garden Club (09/14)

Every two years a new State President is elected. It is her policy to visit each of the clubs in the state. In the past Garden Study Club and Martinsville Garden Club rotated hosting the President at a joint meeting in January and the next year the other club would host a joint program.

Over the years this has not taken place as a rotation. To that end Sue Rosser and Gail Mitchell agreed that beginning in January 2015 Martinsville Garden Club would host the new President at the January joint meeting and the next year 2016 Martinsville Garden Club would also host the joint meeting providing a program. This way the rotation schedule would be maintained.

The following rotation would follow:

January 17 and Jan 18	Garden Study Club
January 19 and Jan 20	Martinsville Garden Club
January 21 and Jan 22	Garden Study Club
January 23 and Jan 24	Martinsville Garden Club
January 25 and Jan 26	Garden Study Club

**CONSTITUTION AND BY-LAWS
OF
THE GARDEN STUDY CLUB**

**Revised May 2008, May 2010, March 2011, January 2013, April 2014, October 2014,
November 2015, February 2018, May 2018, September 2019, September 2022**

CONSTITUTION

**Article I
Name**

The organization shall be called The Garden Study Club.

**Article II
Purpose**

The purpose of the club shall be to promote interest and knowledge of gardening; to stimulate interest in civic beautification and conservation (to aid in the protection of birds, trees, shrubs, and wildflowers); and to aid in projects with The Garden Club of Virginia of which this club is a member. (09/19)

**Article III
Meetings**

Unless otherwise specified by the Executive Committee, the regular meeting of the club shall be at 12:30 p.m. on the third Tuesday of each month. There will be no regular meeting in June, July, August and December. (09/19)

**Article IV
Membership**

Section 1: The active membership shall not exceed 60. Associates Membership shall not exceed 5. A vacancy shall occur in the active membership upon a member's resignation from the club or death, or upon a member's change in status from active to non-resident or sustainer. (3/11)

Section 2: The dues paying membership shall consist of Active, Associates, Non-Resident and Sustaining members.

**Article V
Officers**

The officers of the club shall consist of a President, First Vice-President, Second Vice-President, Recording Secretary, Corresponding Secretary, Treasurer and Parliamentarian. If the office of Second Vice-President cannot be filled, the club may operate without a Second Vice-President, only as a last resort. (02/18)

**Article VI
Executive Committee**

There shall be an Executive Committee composed of the officers of the club, the immediate Past-President, the Historic Garden Week Chairman, and the Admissions Chairman.

**Article VII
Amendments**

The Constitution and By-Laws may be amended or revised by 2/3 vote of the members present at any regular meeting, provided the proposed amendment has been presented to the membership at a previous meeting.

BY-LAWS

**Article I
Meetings**

- Section 1: There shall be two business meetings per year, one in October and one in March. (5/07) No guests will be allowed at these meetings.
- Section 2: A simple majority of the active members present shall constitute a quorum at any meeting.
- Section 3: Robert's Rules of Order, Newly Revised shall be the parliamentary authority for The Garden Study Club.

**Article II
Membership**

- Section 1: Active members shall be those who attend the regular meetings and participate in activities of the club.
- Section 1a: Active members shall be required to attend at least four regular meetings per year.
- Section 1b: If at the end of the current year, May 31, there are members who have not attended four regular meetings, such members will be dropped from the roll, thus creating a vacancy in membership.
- Section 1c: A member not able to fulfill her meeting requirements because of extenuating circumstances may appeal to the Executive Committee in writing before May 31 for special consideration.
- Section 2: Associate members shall be those Active members who have been given a leave of absence by the Executive Committee.
- Section 2a: Any member in good standing may request a leave of absence not to exceed two years. During leave, the member may attend meetings, but have no vote, hold no office, and cannot nominate or endorse names for membership.

- Section 2b: An associate member desiring to be reinstated to Active membership shall notify the Executive Committee. After two years, an Associate member shall either return to Active membership or resign.
- Section 2c: Associate membership shall be limited to five at any given time. (09/19).
- Section 2d: Associate members shall be required to pay dues.
- Section 3: Non-resident members shall be those Active members who have moved from the area but are interested in retaining affiliation with The Garden Study Club and in furthering its objectives. They shall not vote, hold office, and cannot nominate or endorse names for membership.
- Section 3a: Non-resident members shall be required to pay dues.
- Section 3b: Upon their return to the area, Non-resident members may be reinstated to Active Membership by notifying the Executive Committee in writing.
- Section 4: Sustaining members may be those who have been Active members for twenty-five years, and wish to become inactive. They shall apply in writing to the Executive Committee for such status. They may enjoy all the privileges of the club with two exceptions: they shall not hold office, and they shall not vote.
- Section 4a: Sustaining members shall be required to pay dues.
- Section 5: Honorary members shall be those the club wishes to honor for outstanding service or individuals deserving special recognition.
- Section 5a: Honorary members may attend meetings but hold no office, may not vote, and may not propose or endorse names for membership.
- Section 5b: Honorary members shall not be required to pay dues. (09/19)
- Section 6: Members wishing to resign from the club in good standing shall submit a resignation in writing to the Executive Committee and pay dues for the current fiscal year.

Article III
Admissions

(3/11, 1/13, 4/14, 10/14)

- Section 1: Active members may be elected as vacancies occur and those vacancies will be announced at any monthly meeting.
- Section 1a: The names of the candidates must be presented to the chairman of the Admissions Committee one week before the monthly meeting using the membership questionnaire provided in the yearbook as a guide. The candidate must be proposed by one member and seconded by another.
- Section 1b: The proposal should be typed and delivered or emailed to the Admissions Chairman or a member of the Admissions Committee one week prior to the monthly meeting.
- Section 1c: The Admissions Committee shall determine if the candidate proposed will be an asset to The Garden Study Club.
- Section 1d: Each proposal for membership will be voted on by secret ballot as presented at the monthly meeting.
- Section 1e: To be elected to membership, the candidate must receive a majority vote of the written proxies and the Active members present.
- Section 1f: Written proxies may be submitted to the chairman of the Admissions Committee prior to the monthly meeting.
- Section 1g: The ballots shall be counted at the meeting by the Admissions Committee and membership notified of the results at the meeting.
- Section 1h: Names of eligible candidates not receiving majority vote for membership may be presented again when subsequent vacancies occur.
- Section 1i: If a former member, who has resigned in good standing, desires to become a member again, she should write a letter to the board requesting readmission. If there is a vacancy, the board will vote on the request for reinstatement. If there is no vacancy at the time, the board will vote on readmission when a vacancy occurs. The reinstatement will take place on notification to the newly reinstated member. (10/14)

**Article IV
Election of Officers**

- Section 1: The slate of officers shall be presented in February, elected at the March business meeting and installed at the May meeting.
- Section 1a: A nominating committee shall nominate the officers to fill the official positions for two years. If there are nominations other than those presented by the committee, the voting shall be by secret ballot.
- Section 1b: To be elected, the nominees for office must receive a simple majority of votes of members present.
- Section 1c: No officer is eligible to succeed herself, except the offices of Treasurer, Recording Secretary, and Corresponding Secretary, who may serve a second successive term if she so chooses. (11/15), (05/18)

**Article V
Duties of Officers**

- Section 1: The President shall preside at all meetings of the club. She shall appoint all standing committee chairman and committee members and other special committees as necessary. She shall present a yearly report of the work of the club at the March business meeting. The President shall represent The Garden Study Club at the meeting of the Board of Governor's in the fall and the Annual Meeting in the spring. She shall appoint the First Vice-President as the club's delegate.
- Section 2: The First Vice-President shall assume the office of President in her absence. She shall attend the Annual meeting of The Garden Club of Virginia as the club's delegate. She shall serve as chairman of the Ways and Means Committee. (5/08) (5/10)
- Section 3: The Second Vice-President shall serve as chairman of the Constitution and By-Laws Committee. (5/08) (5/10) (9/16)
- Section 4: The Recording Secretary shall keep the minutes of the Executive Committee and regular club meetings in permanent form. At each meeting, she will provide the minutes of the previous meeting. (9/22)
- Section 5: The Corresponding Secretary shall have charge of the general correspondence of the club and shall notify those candidates elected to membership. She shall keep an accurate record of club attendance and take the roll at each meeting. She shall notify all members in writing who have not attended the required number of meetings by January 31 and shall report this action to the club membership at the February meeting. She shall notify in writing anyone whose name has been dropped from the roll and report this action to the club membership. She shall also notify all Associate members who have reached the end of their two year leave.

Section 6: The Treasurer shall receive and disburse all funds of the club. She shall notify all members of unpaid dues by the January meeting, submit an annual report to the President by the March business meeting, serve as chairman of the Finance Committee and serve on the Hospitality Committee. (5/10)

Section 7: The Parliamentarian shall serve as a member of the Constitution and By-Laws Committee. She shall maintain order at all meetings and familiarize herself with Robert's Rules of Order, Newly Revised.

Article VI Dues

Section 1: The fiscal year shall be from June 1 to May 31.

Section 2: Members must pay dues of current fiscal year to remain in good standing. Dues shall be waived until September for members admitted after the March meeting. (5/07)

Section 3: Annual dues for Active members shall be \$115.00, payable on July 1. (3/08) (5/10) (3/22) (8/22)

Section 4: Annual dues for Sustaining members shall be \$115.00, payable on July 1. (5/10) (3/22) (8/22)

Section 5: Annual dues for Associate members shall be \$115.00, payable on July 1. (5/10) (3/22) (8/22)

Section 6: Annual dues for Non-Resident members shall be \$115.00, payable on July 1. (5/10) (3/22) (8/22)

Section 7: There shall be a fine of \$5.00 each month for all dues not current by the November meeting. If dues are not paid by May 31, the member shall be dropped from membership. (5/10)

Article VII Executive Committee

Section 1: The Executive Committee shall meet at the call of the President to prepare the business for the regular club meeting.

Section 2: The Executive Committee shall be empowered to transact all necessary business between regular meetings of the club.

Section 3: The Executive Committee shall review the standing of any member who is not able to fulfill meeting requirements.

Section 4: The Executive Committee shall approve the budget.

Section 5: Executive Committee members present shall constitute a quorum.

Article VIII Committees

Section 1: The President shall appoint the following standing committees:

Activity and Service: This committee shall present in May the annual awards for the Kitty Sparrow Activity Trophy, the Virginia Hodnett Spirit Award, The Helen Coddington Stanley Novice Award, Katherine Turner Horticulture Award, Sally Clark Artistic Award, and the 25 Year Service Award. (5/08) (9/16) (9/22)

Admissions: This committee shall present names of nominees for admission to the club and conduct the election. The chairman shall receive membership nominations 1 week prior to the October, November, March and April meetings.

Civic Beautification: This committee shall plan outside beautification work. They shall encourage planting of trees and flowers throughout the city and county.

Collections:

Daffodil: This chairman shall interest herself in daffodil culture and the daffodil flower show. She shall oversee the daffodil collection. She will cooperate with the Flower Show Chairman to prepare exhibits for flower shows.

Rose: This chairman shall interest herself in rose culture and the rose flower show. She shall oversee the rose collection. She will cooperate with the Flower Show Chairman to prepare exhibits for flower shows.

Lily: This chairman shall interest herself in lily culture and the lily flower show. She shall oversee the lily collection. She will cooperate with the Flower Show Chairman to prepare exhibits for flower shows.

Communications: This committee oversees all communications with club members. In addition, the Communications chair is responsible for maintaining all Garden Study Clun member date in the Garden Club of Virginia database as we as reporting out important GCV information as it relates to the club. (09/19) (9/22)

Conservation: This committee shall keep the club informed on conservation matters and encourage conservation measures within the membership and throughout the city and county. The chairman shall serve as the Bee City representative and on the program committee. (5/10) (9/22)

Constitution and By-Laws: The chairman of this committee shall be the Second Vice-President. If there is no second Vice-President, the President shall appoint a chairman. This committee shall review the Constitution and By-Laws as necessary and make recommendations to the Executive Committee. They shall provide updated material to the Yearbook Committee for distribution to members. (09/19)

Finance: The Treasurer shall serve as chairman of this committee. A budget will be prepared and presented in March to the Executive Committee.

Garden Week: This committee shall be in charge of the club's participation in Historic Garden Week in Virginia.

Historian and Custodian of Records: This committee shall preserve all records and historical data and maintain the club's scrapbook. They shall submit an annual report of club activities to The Garden Club of Virginia. They may contribute material to The Garden Club of Virginia Journal. (5/10)

Horticulture: This committee shall keep members advised on all matters pertaining to horticulture. They shall also prepare the horticulture Exhibits for the annual Meetings of The Garden Club of Virginia and the Board of Governors Meetings. The chairman shall serve on the program committee. (5/10)

Hospitality Committee: This committee shall be responsible for social functions of the club. The treasurer shall serve on this committee. (5/10)

Long Range Planning: This committee will assist the Executive Committee as needed. Members will be active past presidents of the GSC. (5/10)

Nominating: This committee shall present a slate of officers at the March business meeting.

Photography: This committee will ensure we have members pictures for the yearbook and GCV website. They shall also be responsible for taking photos at meetings and GSC events. (9/22)

Program: This committee shall plan the programs of the club. There shall be no program scheduled for the business meetings.

Public Relations: The committee shall be in charge of all publicity for the club including submission of articles to the GCV journal as well as social media postings press releases, and other public relations efforts. (9/16) (9/22)

Teams and Exhibits: This committee shall be in charge of judging artistic arrangements, horticulture exhibits and specimen at each meeting. The chairman will keep accurate records and strongly encourage each member to bring exhibits to meetings. (09/16) (09/19) (9/22)

Ways and Means: The First Vice-President shall serve as the chairman. The committee shall research ideas to raise funds to support the club's projects. (09/19).

Yearbook: This committee shall be in charge of scheduling hostesses, printing and distributing the yearbook, and distributing any yearbook updates.

Section 2: Special committees shall be appointed by the President with approval of the Executive Committee.

Garden Study Club
Head Hostess and Committee Responsibilities

9/2014
9/2021
9/2022

Duties and Responsibilities of Head Hostess and Committee for monthly meeting

1. The first name on the hostess list is the head hostess
2. The invitation to the meeting will be sent to her from the first VP
3. She will review the information to be sure it is correct and notify the Communications chair 14 days before the meeting to email the invitation to all the members who have email. The members will respond will attend or not attend to **THE HEAD HOSTESS** email address. You and your committee will contact by phone those members not having an email address. This includes Sustainers.(If it is first meeting ask member if they do not wish to be called again) If you have not heard from a member a follow-up call should be made.
4. Reservations must be received 7 days prior to the meeting. Cancellations must also be made 7 days prior to meeting. You will then notify the appropriate contact person at the location with the number of members attending the Friday before meeting.
5. The head hostess will have already contacted the food preparer of your luncheon selection.
6. The invitation should include: location, time, artistic and horticulture arrangements, and program description (when appropriate) and email address of head hostess.
7. Notification that member is responsible for payment if not canceled in appropriate time should also be on invitation.
8. The head hostess will keep a list of those attending the luncheon and use it as a check off at the luncheon site. She should be at the entrance of the luncheon location. No shows names will be given to the treasurer for notification and billing. You will also pass along your list of attendees to the Corresponding Secretary.